



Annual General Meeting

Monday 14th July 2025 at 7.30pm

School Hall

1. Attendees & Apologies

Lia Jenkins, Alice Jankovec, Laura Perry, Jade Roberts, Zoe Coles, Sarah Cooper, Kathryn Earl, Jane Melhuish, Clifford Beard, Katie Noke

Apologies – Mr Lawford, Anna Swift, Kat Valenti, Sue Warnock, Bini Thornton, Jemma Gapp, Claire Mallon

2. Chairman's Report 2024 -2025

Lia Jenkins – Chairman

Wow, what a year!! After a bumpy start, we've had a year of transition - we have been fortunate to recruit some very talented ladies this year and are still doing so both ladies and gentlemen for the year ahead on both committee and dedicated volunteers. Our PFA is nothing without our volunteers. With the help of my team we have managed to get 'all of our ducks in a row' with regard to our governance and paperwork – removing old trustees and committee members that historically have served and created a standard set of event paperwork to ensure smooth and safe running of the core events and all those in between.

Since last AGM in September we have crammed this academic year with tons of events, fundraising and projects to make our little ones time at St James' as memorable as it possibly can be without disrupting their learning.

This academic year kicked off with a new event in the PFA Calendar, a refreshing idea of some good old fashioned fun; our Autumn Festival in October - complete with apple pressing, pumpkin carving competition, Autumn crafts, welly wanging and apple bobbing - great fun at the end of term for all the family in what was beautiful autumn sunshine which raised over £640. A huge thank you to The Coles and The Melhuish's who worked tirelessly to deliver this event.

Movie Night in November. Well after a few soggy moments in the kitchen (less said about that the better), it was a great success and all the children were so well behaved, stuffing their faces with pizza, chips and popcorn. Raising £290. Team 'Movie Night' Jade, Sarah and Katie despite the soggy moments delivered a slick, fuss free event!

The Annual Christmas Fair followed in December, we hope we managed to balance craft, games, external stalls, tombola's and the famous St James' raffle and Santa's grotto with letter replies and photos from the big man himself all kindly sponsored by Ferndown

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Commercials. We raised around £2,100. Caroline, Alice, Laura, Kathryn and all the elves were just magical at bringing this event together.

From the shed, we've been delighted to offer hot chocolate bars throughout chilly season and themed them accordingly for Autumn, Christmas, Valentines (£180), Football Festival (£100) and our final spring event before we pause and wait for the balmy temperatures of summer when we can restart the traditional Frozen Friday's. We typically make around £100 profit at a Hot Chocolate Bar - a lot of effort goes into the home made baked treats for all to enjoy and we love creating a bit of cheer at the end of term. I've lost count of how many cupcakes I've baked this year but its hundreds! A special thank you to Caroline, Zoe, Sarah and Beth for the baking , restocking and freezer diving.

Valentines Day also gave us the opportunity to 'Show some LOVE' to our community when we collected a boot full of food donations for the Wimborne Food Bank who gratefully received them the same day. £180 was raised.

Another new event this year which was a tad impromptu and found me making nearly 200 pancakes to order was the Shrove Tuesday event, complete with pancake races. I don't know about you but we loved it!! We made £150 profit and plenty of memories.

The Annual PFA School Disco saw us return to Horton & Chalbury Hall with the most tickets sold for a disco in February, in the very capable hands of DJ Liam from Outer Limits Disco, we served up 'proper' sausage hot dogs and classic choc ices, the foam machine showered the kids in snow like flakes, all the kids got glitter tattoos or neon face paints expertly applied by our resident tattoo artists Maria and her able assistant Zoe - we raised a respectable £360.

Following requests at last years' AGM for some more adult social opportunities we arranged a professional yoga instructor to provide some gorgeous Monday morning classes in a local village hall followed by a light breakfast for those that attended, we advertised some other events but the take up simply wasn't enough to put them on – we listened and we did try.

The Barn Dance, a new event, what fun we had! Held at The Horton & Chalbury Village Hall, music and dances expertly called by Murphy's Lore Ceilidh Band, a fully licensed bar serving local Cranborne Chase Cider and the kitchen churned out meat and veg chilli, local businesses donated generously to the event raffle and we made around £900 profit. A special thank you to Jane and Anna for working so hard on this one!

Each term every classroom including nursery have a budget they can spend through their Wishlist with the PFA - this is a way for the teaching staff to access the funds raised to buy resources for their classrooms the school budget just will not cover for example last year we purchased a class set of iPads, paint drying racks etc. So far this year we have purchased

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more iPads for use in the classrooms, external blackboards, tough trays, musical instruments, classroom cooking utensils, educational weighing/balance scales, magnetic beads, 7 wonders of the world models, tabletop easels, wooden animals, books, modelling sand amongst many other things.

At the beginning of March the school celebrated World Book Day, having been donated lots of new and preloved books we decided to hold an impromptu PFA Book Sale which was a roaring success with 70 books sold and a profit of £35 – a tradition we will definitely be continuing.

This year has had it's trials, we planned an Easter Event and had to cancel due to unforeseen family circumstances and our Summer Social following the Sports Day was rained off of its original date – which came with it own trials but when it eventually arrived it was great fun with two adventure bouncy castles, traditional games, a new rainbow raffle concept and an expertly cooked BBQ; successful fundraising and happy children.

Hopefully this year we have started some new traditions like, hot chocolates to replace frozen Fridays in the Winter, PFA Christmas decorations made in Foxes that leave with the children in year 4, pancakes on Shrove Tuesday, providing the bar for the school production and many more. I believe the sense of community this year has grown – we've supported and are supporting families in their time of need and distress from supplying uniform to those who are struggling to arranging meal trains and gift hampers to brighten someone's day just a little. We hope we have demonstrated we too support the schools core values of Love, hope and truth!

During this year someone commented that the PFA has felt like a vehicle for them to gain confidence and grow in a safe space, allowing them to learn skills they can use in their private and business life from other members – for that I am proud.

We started the year with an aim to start fundraising for a 5th classroom and we have made a good start to our fundraising target– one which I hope next years' committee will continue to add to focusing on more passive income streams and sponsorships from local businesses and partnerships. (I'll let Alice our fabulous Treasurer give you the exact figures) I have also been encouraged by staff returning to support the PFA activities towards the end of this year where before they had been apprehensive. Our own Governors have recognised our successes and are keen to forge better relationships with us so we can work together to support our school.

All that it remains for me to say is a massive thank you to all that have donated, supported and volunteered this academic year as it's simply just not possible without any of you - you have made chairing our lovely little PFA a dream! I must of course say a special thank you to my committee to Alice, Laura, Kathryn, Jade and Katie for their tireless support so far this year.



I wish next years' committee the best of luck!

From your outgoing Chair – thank you

Lia

x

2. Finance Report 2024 – 2025

Alice Jankovec – Treasurer

Alice advised the numbers reported at AGM this year because it was before the year end were only indicative as we still have a few fundraising events, outstanding expenses and invoices for Wish Lists & the Layard Theatre bill to conclude. The full accounts will follow and be available to our members on the website following the start of the new school year and conclusion of the accounts.

Current indications would suggest:

Gross income/funds raised £13,400

Last Year for comparison £6,000

Charitable Expenditure (Wish Lists, I Pads, Event Cost) £9,300

Total Money raised £5,700

Last Year for comparison £1,500

3. Resignations & Thankyou's

Lia & Laura

Laura resigned from her Position as PFA Secretary from both the Committee and as a Trustee of the PFA. Laura has personal commitments and also feel she has served her time and it is an opportunity for some fresh blood on the Committee. Lia thanked Laura for her service and presented her with a bunch of flowers and a card.

Lia thanked her outgoing Committee and presented some gifts and cards from her personally for their service.

Cliff thanked the PFA for their efforts this past year and congratulated the Committee on the fundraising efforts in a time where money is tight for many. He also thanked us in helping to shape the school community. Confirmed our Governors link will be Sue Warnock.

4. Officers Election

Lia Jenkins

Lia asked for it to be noted that she is in fact having an operation on 16th September and will not be physically present at school for a few weeks following, she is happy to continue the planning, paperwork, socials etc from her bed but wants the voting members to be aware

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before they make a decision about this years Chair. Katie and Jade have agreed they will cover Lia 'in physical presence' at the time of her absence.

- Chairman (School Liaison) – Lia Jenkins
 - Proposed by Jade Roberts – unanimously approved
- Trustees – Lia Jenkins, Alice Jankovec, Katie Noke, Jade Roberts, Bini Thornton
 - Alice was co opted during the year as was Katie Noke in their roles at Treasurer and 'Vice' Treasurer in charge of Passive Income
 - Proposed by Lia Jenkins save herself proposed by Alice Jankovec - unanimously approved
- Secretary – Zoe Coles
 - Proposed by Lia Jenkins - unanimously approved
- Treasurer – Alice Jankovec
 - Proposed by Lia Jenkins - unanimously approved
- Committee – Kathryn Earl, Katie Noke, Jade Roberts, Sarah Cooper, Caroline Harrison
 - Proposed by Lia Jenkins - unanimously approved

5. Appoint Class Representatives

Katie has very kindly arranged the allocation of volunteers this year to be 'Class Reps' responsible for communicating PFA news to the relevant classroom WhatsApp Groups, collections etc. It was discussed if Committee members should be class reps because it's nice to have different faces involved but agreed that historically the committee was smaller so it was the same people doing it but now we are bigger if the Committee members don't have a problem with the extra responsibility the general attitude towards the PFA is more positive so it's not such an arduous task – committee members can be both where necessary.

Nursery – Natasha Livanis

Foxes – Caroline

Hedgehogs – Sarah Cooper



Squirrels – Zoe Coles

Owls – Jemma Gapp

7. Upcoming Events in 2025/2026

The 'Save the Date' Graphic was shared on the screen and a request was made to include the days of the week next to dates for ease of reference, we also agreed to add an asterisk to all Nursery 'non appropriate' events to avoid any confusion.

There was discussion that in previous years we have had negative feedback when events such as Sports Day have been cancelled and the PFA has taken the flack for school events beyond our control. Lia explained that our communication and relationship with school and our members is improved and therefore doesn't foresee this as an issue. Committee members agreed it's nice to have all dates in one place on a document for work commitments and planning so it was agreed we will stick to what worked last year and publish the document. Therefore, Lia will arrange printing of postcards to be sent home on the first day of school. All events will be published earlier this year on Socials and Lia will request the office adds all the events to the school calendar as Laura advised a lot of parents use the School diary and the PFA Events were missing from it last year which caused confusion.

SAVE THE DATE & VOLUNTEER FOR OUR EVENTS

2025

Fri 12 th September	Back to School BBQ
24 th - 29 th September	Scholastic Book Sale (Before & After School)
Wed 1 st October	Prospective Parent Open Evening - 6pm
Fri 24 th October	Autumn Festival & Pumpkin Carving Comp
Fri 14 th November	Children In Need School Bake Sale
Fri 21 st November	Movie Night*
Fri 28 th November	Bottle Multi for Christmas Fair
Sat 6 th December	Christmas Fair
Fri 19 th December	Nursery Nativity & Christmas Tea Party

WINTER- Hot Chocolate Bar Friday's
SUMMER - Frozen Friday's

2026

Fri 23 rd January
Fri 13 th February
Fri 6 th March
Sat 21 st March
Fri 27 th March
Fri 1 st May
Wed 20 th May
Wed 10 th June
Wed 10 th June
Fri 19 th June
Sat 27 th June
Wed 15 th & Thurs 16 th July
Fri 3 rd & Fri 10 th July
Wed 22 nd July

GET IN TOUCH
Email pfa@stjames.dsat.org.uk
Facebook @StJamesPFA

*Not suitable for nursery children

School Disco*
LOVE Fest – Valentines & Shrove Tuesday
World Book Day Book & Bake Sale
Barn Dance
Easter Celebration - 2.30pm - 4.30pm
Maypole Event*
Sports Day & Summer Social
Reserve Sports Day & Summer Social
New Parent Info Evening - 6pm-7pm
Bottle Multi for Summer Fair
Summer Fair
School Production*
New Starter Transition Afternoons - 1.30-2.15pm
Nursery Graduation

8. Fundraising Ideas – open discussion for all attendees

Katie's main focus this year will be looking at Passive Income Streams this year such as grants, sponsorships, recycling schemes etc. Various schemes were discussed which Katie recorded and will report monthly at Committee meetings.

Uniform Sales – Lia & Alice reported that this last year has seen an increase in 'pre-loved' uniform. We look forward to Mr Shergold building the uniform racking in the shed this year.


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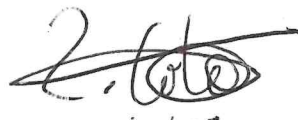



We discussed the poor quality of the branded uniform from Bartlett's and Lia advised she has spoken with Mr Lawford and we can provide the book bags for new starters next year and also look at costs for a PE t-shirt to start with. This will be an ongoing project Lia will update the committee with at Committee meetings.

9. AOB

PFA Noticeboard – Needs replacing it's no longer weatherproof or lockable – Jade agreed she would ask a contact about crafting a replacement and reporting its potential cost if not donated at the next Committee meeting.


15/9/25


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